

# Emmaus Catholic Primary School

EMMAUS COMMUNITY TEAM

## Agenda

### **School Vision**

*As partners with parents in Catholic education and open to God's presence, Emmaus Catholic Primary School pursues fullness of life for all its students and the school community.*

*The school ensures the care, safety, wellbeing and protection of its students in keeping with the Catholic tradition, which celebrates the sanctity and unique dignity of each person.*

### **ECT Purpose**

*A vital sounding board to inform decision-making in our school.*

<b>Date:</b>	Tuesday 12 <sup>th</sup> March 2024	<b>Time Open:</b> 6.30pm <b>Time Close:</b>
<b>Location:</b>	Emmaus Staff Room	
<b>Chair:</b>	Shell Corcoran	
<b>Minute Taker:</b>	Jo O'Kelly	
<b>Time Keeper:</b>	Shell Corcoran	
<b>Present:</b>	Ethan Corfee, Liz Hamilton, Jaz Kirkham, Kimberley Roberts, Andrew Edmonston, Rebecca Wright, Emma Nilsson, Yoland Marshall, Shell Corcoran, Karia Cannane, Jo O'Kelly, Aubrey Nyaguse	
<b>Apologies:</b>	Rebecca Allan	

**Confirmation of Previous Minutes:** Jas Kirkham & Kimberly Roberts

Confirmation of previous minutes of meeting 13<sup>th</sup> February 2024

### Acknowledgement of Country

*We wish to acknowledge that the land on which our beautiful school sits is the country of the Wathaurong people. We pay respect to their elders. We acknowledge the memories of their ancestors and celebrate their continuing culture.*

### Opening Prayer/Reflection

#### **1. Set Agenda items**

a) Reports: Ethan Corfee/Jo O'Kelly	Time	Actions
<ul style="list-style-type: none"><li>• Camp Program</li></ul> <p><b>In Year 4 at Emmaus:</b> Students engage in an extended Day Camp at Adekate Camp. This experience, from 9AM-7PM includes lunch, afternoon tea and dinner provided by Adekate Camp and a myriad of outdoor education opportunities throughout the day. <a href="https://www.adekatecamp.au/">https://www.adekatecamp.au/</a> Confirmation: Wednesday 9th October 2024</p> <p><b>In Year 6 at Emmaus:</b> Students engage in a two night, three day Camp at Cave Hill Creek.</p>	35mins	

Cave Hill Creek is a leading provider of School Camps in Victoria. They offer a range of fun and challenging outdoor adventure activities.

<https://www.cavehillcreek.com.au/>

Confirmed: Monday 21st, Tuesday 22nd & Wednesday 23rd October 2024

Confirmed: Monday 24th, Tuesday 25th & Wednesday 26th February 2025

Confirmed: Monday 16th, Tuesday 17th & Wednesday 18th February 2026

### • Lifelong Learning Habits Guide

A junior and senior guide has been created and will be distributed prior to the end of Term 1.

#### Suggestion:

Transition to Year 7 - homework introduction for Year 6 consideration

### • Reporting Strategy

Assessment & Reporting School Closure Days 2024

- Week 7 Term 2: Friday 31st May
- Week 5 Term 4: Monday 4th November

The formal **Student Report** is one of several elements of the Emmaus Catholic Primary School reporting package.

The school's current reporting strategy has three key elements and aims to further strengthen partnerships between school and home, to support children to achieve high levels of learning:

- **Student Progress Report** (Terms 2 & 4)
- **Learning Conferences** (Term 1 - Meet & Greet Foci and Term 2/3 Student Progress)
- Sharing of student learning, assessment tasks and feedback via student **Seesaw Journals** (regular, ongoing, real time)

**The formal Student Progress Report to include in order of sequence:**

1. *Front page with school name, student name and image*
2. *How we report (see example below on page 2)*
3. *Curriculum Overviews (Including Specialist Subjects)*
4. *Personalised general comment (175 - 200 words)*
5. *Learning Behaviours (drop down as per 2023)*
6. *Religious Education*
7. *Progression Points*
8. *Attendance Records*

- Open Day to other schools in Diocese– Creative ICT



EMMAUS CATHOLIC PRIMARY SCHOOL PRESENTS...

## CREATIVE USE OF ICT

AS AN APPLE DISTINGUISHED SCHOOL



TIME: 9:30AM - 1:30PM  
WHERE: 1503 GEELONG RD, MT CLEAR  
RSVP: BY MAY 1ST VIA [RSVP FORM](#)

*Open Day*

- Family Buddies model

One buddy family grouping is in place

<p>5 existing families have expressed interest No further new families have expressed interest</p> <ul style="list-style-type: none"> <li>● 2024 School Review Update</li> </ul> <p>29th and 30th August - first day the panel will speak to community members and second day meet with the leadership team.</p> <p><b>Fundraising Goals: Playground equipment</b></p> <p>We want to ensure we keep in the theme of who we are as a school.</p> <p>We want to provide children with opportunities to climb</p> <p>We have a document with items that we think will be really effective. Whatever money we are able to raise we can match to the equipment.</p> <p>Fundraising calendar - can upload to the website and have the value increasing as we are working towards our goals.</p> <p>Publish images of the equipment we are after</p> <p><b>Hot Cross Bun Drive</b></p> <p>Four orders in to date from the community Due this Friday</p>		
<p><b>b) Child Safety and Child Safe Standards: Jo O’Kelly</b></p>	<p>Time</p>	<p>Actions</p>
<ul style="list-style-type: none"> <li>• Social Media Policy - currently in draft form. Will be finalised in the next fortnight.</li> <li>• Emmaus app - now password protected</li> <li>• Responsible Digital Citizenship Communication - Nyereeka parents received recently</li> <li>• Child Safety Network - CHILD LINK - New digital tool that displays information about a child to authorised key professionals who have responsibility for child wellbeing and safety. Child Link shows limited but critical information, such as a child's participation in key early childhood and education services.</li> <li>• Toilet safety at excursions / out of school grounds - revisit protocol around safety and ensure teachers are with students within the building when in public toilets - ensure staff / volunteers to enter toilets first.</li> </ul>	<p>5 mins</p>	
<p><b>2. Main Agenda Items</b></p>		
<p><b>a) 2024 Collaborative brainstorming session: Shell Corcoran</b></p>	<p>Time</p>	<p>Actions</p>
<ul style="list-style-type: none"> <li>• Follow up from February brainstorm session – next steps</li> </ul>	<p>5 mins</p>	
<p><b>b) “Emmaus Community Team”: Shell Corcoran</b></p>	<p>Time</p>	<p>Actions</p>
<ul style="list-style-type: none"> <li>• New ways to connect <ul style="list-style-type: none"> <li>o New emails addresses</li> <li>o Website&gt; e-Forms for ideas <a href="https://www.emtclear.catholic.edu.au/our-community">https://www.emtclear.catholic.edu.au/our-community</a> this has been updated</li> <li>o ECT noticeboard</li> <li>o Idea cards</li> </ul> </li> </ul> <p><b>Suggestion</b></p> <p>How to support students with the interview process to secondary schooling - could Yr 6 students be prepared via school. Can the genre of interviewing be included in the day to day school</p>	<p>5 mins</p>	

setting. Could a Damascus teaching team member visit Emmaus to share with students prior to interviews what it could look like, sound like and feel like...

### 3. ECT Team Reports

**Engagement:** Shell Corcoran

Time

Actions

- Welcome Picnic wrap

5 mins

Mother Nature was kind.  
Not as many families as in previous years.  
Numerous new families in attendance  
New families engaged in the planned activities

Timing: Is it too late in the term? Could we do it earlier in the term? Response that the timing was good given families had had time to settle into the new term.

Live music as an option for next time ??

**Next Meeting: 14th May 6:30pm**

Principal \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_/\_\_/2024

Chairperson \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_/\_\_/2024