

## Agenda

### School Vision

*As partners with parents in Catholic education and open to God's presence, Emmaus Catholic Primary School pursues fullness of life for all its students and the school community.*

*The school ensures the care, safety, wellbeing and protection of its students in keeping with the Catholic tradition, which celebrates the sanctity and unique dignity of each person.*

### CLT Purpose

*A vital sounding board to inform decision-making in our school.*

<b>Date:</b>	Tuesday 14 <sup>th</sup> May 2024	<b>Time Open:</b> 6.30pm	<b>Time Close:</b>
<b>Location:</b>	Emmaus Staff Room or via Zoom link		
<b>Chair:</b>	Shell Corcoran		
<b>Minute Taker:</b>	Rachel Allen		
<b>Time Keeper:</b>			
<b>Present:</b>			
<b>Apologies:</b>			

#### Confirmation of Previous Minutes

Confirmation of previous minutes of meeting 12<sup>th</sup> March, 2024

#### Acknowledgement of Country

*We wish to acknowledge that the land on which our beautiful school sits is the country of the Wathaurong people. We pay respect to their elders. We acknowledge the memories of their ancestors and celebrate their continuing*

#### Opening Prayer/Reflection



### I. Set Agenda items

	Time	Actions
a) Reports: Ethan Corfee/Jo O'Kelly		
b) Child Safety and Child Safe Standards: Jo O'Kelly		
<ul style="list-style-type: none"> <li>• Updates</li> <li>• Questions</li> </ul>	5 mins	

### 2. Main Agenda Items

	Time	Actions
a) Tradition Events	1 0 mins	
<ul style="list-style-type: none"> <li>• Confirm what ECT sees as traditional events. <ul style="list-style-type: none"> <li>• School welcome picnic – 3<sup>rd</sup> Week in February?</li> <li>• Easter Play – Week prior to Easter (or last week of Term)</li> <li>• Mother's Day – 2<sup>nd</sup> Friday in May</li> <li>• Father's days – First Friday in September</li> <li>• Grandparents' Day – last Friday in October</li> <li>• School Christmas Carols – 2<sup>nd</sup> week of December?</li> </ul> </li> <li>• Who will be the lead</li> <li>• Description for website and orientation packs</li> <li>• Standard dates to allow families to plan for leave etc</li> </ul>		

b) Meals Roster: Ethan/Jo/Shell <ul style="list-style-type: none"> <li>Proposal to move to:</li> <li>Frozen meals (school to purchase specific chest freezer)</li> <li>Pay it forward via Flexischools</li> <li>Standard size: family 4</li> <li>Continue to ask for a range of meals (meat/Veg and ingredients labelling)</li> </ul>	5 mins	
<b>3. ECT Team</b>	Time	Actions
c) Engagement: Shell Corcoran <ul style="list-style-type: none"> <li>Idea: Short Film: Why get involved in the school community?</li> </ul>	5 mins	
d) ECT Activities schedule: Shell Corcoran <ul style="list-style-type: none"> <li>Filling gaps/allocating leads</li> </ul>	5 mins	
<b>4. ECT Team Reports</b>	Time	Actions
e) Stay and Play – Rachel Allen <ul style="list-style-type: none"> <li>Update</li> </ul>	5 mins	
f) Friday Cuppa <ul style="list-style-type: none"> <li>Is the current time best? Move to just before Liturgy?</li> </ul>		
g) Bunnings – Sunday 9 <sup>th</sup> June 2024 <ul style="list-style-type: none"> <li>Need 12-14 parents to go ahead</li> <li>Decision to be made 17<sup>th</sup> May 2024</li> </ul>	5 mins	
<b>Next Meeting: 11<sup>th</sup> June 2024 – 6.30 pm</b>		

Principal \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_/\_\_/2024

Chairperson \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_/\_\_/2024

-Emmaus Catholic Primary School  
**Emmaus Community Team**  
Meeting Schedule 2024

<b>Agenda items due to –</b> <a href="mailto:admin@emvntclear.catholic.edu.au">admin@emvntclear.catholic.edu.au</a>	<b>Agenda sent out to school</b> community via newsletter and FAM	<b>ECT Meeting date.</b> <b>Date:</b> Meeting will remain 2 <sup>nd</sup> Tue of the month, excluding school holidays <b>Time:</b> 6.30pm <b>Format:</b> Hybrid when possible; Staff tearoom & VC link
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JANUARY							FEBRUARY							MARCH							APRIL							MAY							JUNE														
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